

North Toronto Aquatic Club (NTAC) is committed to protecting the privacy and confidentiality of the personal information of our swimmers, their families and our staff. In order to properly service and ensure the safety of swimmers and staff, we must collect certain personal information about them and their families. This information is collected on the NTAC application and registration forms and systems. The following is a summary of NTAC's privacy policy:

- Information gathered through the Membership Application process and the Employment Application process is securely stored in our files and systems, which are maintained by the Club's General Manager.
- The information collected is limited only to that data which is necessary to assist us in providing for a safe and professionally run program and to process payments. NTAC uses this information for the proper identification and care of each registered swimmer and all staff.
- Information is collected with consent (by parent or guardian for those under 18) at time of registration [or application for employment.]. The signature of parent/guardian acknowledges your consent and indicates that you have read, understand and accept the NTAC Privacy Policy.
- We provide information only to those staff who are directly involved in supervision and instruction of each swimmer or as required by or otherwise permitted at law. Staff are made aware of the importance of maintaining confidentiality of personal information.
- Information is not disclosed to any other organization, company or individual, unless we obtain your prior consent except as required by or otherwise permitted at law. We prohibit the sale, transfer or sharing of personal information with third parties for any other purposes than those identified, without your consent, unless it is required by or otherwise permitted at law.
- If you have concerns about how your information is used and decline to allow us to use your family's personal information in accordance with our Privacy Policy, NTAC may not be able to provide a safe environment for your family in our pool and we will need to discuss the status of your application.
- We strive to ensure the accuracy of all information. NTAC depends on families and staff to update any personal or medical information that may change during the course of the year. This is simply meant to assist us in keeping your family safe. NTAC families and staff are welcome to review and update their personal information, or ask any questions they have about NTAC's privacy policies or how their personal information may be handled by NTAC, by contacting the General Manager at info@ntac.ca.
- If you have questions or concerns please contact the NTAC Privacy Officer at info@ntac.ca.